



Town of Saugeen Shores

600 Tomlinson Drive, P.O. Box 820
Port Elgin, ON N0H 2C0

July 13, 2010

TOWN OF SAUGEEN SHORES
Information to Property Owners
Re: Southampton North End Project

Update

The re-construction of the North End Project is progressing ahead of schedule and within budget.

There are currently four contractors on site comprising of ten construction crews.

The Town would like to thank the property owners for their support and understanding of the scope of this project as the cooperation has been exceptional.

Timing

The Contractor, Doug Welsh Construction, is completing the forcemain construction for Contract C in your area and they are anticipated to start either this week or early next week.

Project Management

The Town of Saugeen Shores will provide project management services for the duration of this project. This arrangement will allow the Town staff to respond and mitigate stakeholders concerns earlier.

Due to the scope and duration of the project, the Town has set up a Project Office at 65 Turner Street at the intersection of Highway 21 and Bruce Road 13 for the duration of the project to give property owners a central location for all information, questions, concerns and complaints regarding this project.

The Project Office will not be staffed continuously and will be opened by appointment or by chance. Project staff will be either at the office or at one of the several construction sites within the project area.

Feel free to drop in anytime at the Project Office for assistance. If the office is not staffed please leave a message or book an appointment at the numbers below for either a meeting at the site office or your property.

Water Service Interruptions

With a project of this scope and duration it is anticipated that there will be unintentional water interruptions. The water service will be restored as soon as possible. We apologize for any inconvenience that this may cause.

Encroachments

If you have any encroachments, such as sprinkler heads, planters, rocks, flower beds, etc on municipal property please have them clearly marked and best efforts will be made to

avoid them. However, the Town will not be held responsible for damage to these and other items that may be on municipal property and close to the contractor's work zone.

Special event or circumstance

If you have a special event planned at your property or if you require special needs on a given day, please advise the Town office well in advance and every attempt will be made to schedule the work to prevent or reduce interference with your planned activities.

Complaints, questions and comments

The Town understands the complexity of the project and that this project will impact every street and every resident in the project area. Town staff acknowledge that this project will test the patience of all involved. Project staff are committed to responding to each and every issue that property owners and stake holders have.

Obviously some issues are out of our control and we will not be able to solve every issue, but staff will attempt to mitigate the impact of this construction project.

Please feel free to approach any of the Town staff on the project as staff will be monitoring every phase of the project and will be on site with the contractors most of the time. As this project is long term your best source of information and assistance with day to day activities is the staff member that will be on site every day.

Contacts

The Town's inspector for this project in your area is Mr. Dave Burnside and he will be up to date on the contractor's activities and will be your best source for any questions or concerns.

If during the work week (Monday to Friday, 7:00am to 6:00pm) you have any concerns please contact Dave at 519-386-2689 or 519-832-2008 for assistance or if after hours please leave a message.

If you have any concerns after the work week (Monday to Friday, 7:00am to 6:00pm) that cannot wait until normal work hours please call the answering service: 519-389-4646 for assistance.

If during the course of the project you have any complaints, questions and comments please contact project senior staff:

Dave Burnside, Phone: 519-832-2008 ext. 123

Email: burnsided@town.saugeenshores.on.ca

Stuart Doyle, Phone: 519-832-2008 ext. 101

Email: doyles@town.saugeenshores.on.ca

To book a site meeting please contact Town of Saugeen Shores office staff at 519-832-2008 ext 108 or 130.

We wish to thank you in advance for your patience and co-operation during the construction period.