



## Trailer for Sale Package

We hope that you have enjoyed your time with us in Saugeen Shores.

This check list is designed to provide you with the steps required to sell your trailer within the municipal tourist camps. This process ensures that your sale follows procedure and helps with a smooth transition for the new purchaser.

If you have any questions regarding this check list or the trailer sale process, please contact a Camp Supervisor.

### Seller's Check List

1. Contact the Camp Supervisor to indicate your interest in selling your trailer:
  - a. T: 519-832-2512
  - b. E: [camping@saugeenshores.ca](mailto:camping@saugeenshores.ca)
2. Set up a meeting with the Camp Supervisor to meet t your site to review the following:
  - a. Age of trailer (only trailers 19 years or less will be permitted to stay in the camp)
  - b. Extras included with the sale of the trailer
  - c. Any outstanding issues with your site (i.e. fence line, two sheds, etc.)
  - d. Provide a copy of ownership
  - e. Obtain approval from Camp Supervisor to sell
3. Upon approval, complete the Agreement to Sell form
4. Arrange a time for Camp Supervisor to take photos of your trailer and site. These photos will be included on your trailer listing.
5. Post your "Trailer for Sale" plus your "For Sale" sign (provided by the Camp Supervisor) in an appropriate location on your trailer. No other type of "For Sale" sign will be permitted on a trailer within the park
6. Camp staff will develop the trailer listing
7. Camp staff will post the trailer listing at both camp offices and on the Town of Saugeen Shores website at <http://www.saugeenshores.ca/en/community-life/camping.asp>
8. Once the trailer has been sold, new owners must meet with a Camp Supervisor to ensure they understand the tourist camp by-laws
9. The seller must provide a copy of the bill of sale/receipt to the Camp Supervisor
10. A 5% commission of the sale price is payable to the Town of Saugeen Shores. Ownership will not be transferred to the purchasers until the sale commission is received by the Camp Supervisor



### Agreement to Sell Form

<b>Name of Camper</b>	
<b>Site Number</b>	
<b>Campground (Port Elgin or Southampton)</b>	
<b>Year of Trailer</b>	
<b>Make / Model of Trailer</b>	
<b>Phone Number</b>	
<b>Email Address</b>	
<b>Cell Number</b>	
<b>Mailing Address</b>	
<b>Asking Price</b>	\$
<b>Deck Size</b>	
<b>Add-a-room Size</b>	
<b>Trailer Specifics:</b> (I.e. sleeping capacity, dimensions, amenities, extras included such as shed, furniture, etc.)	
<b>Changes to site at time of sale as per by-law:</b>	

<input type="checkbox"/>	<b>Yes</b> – the Town of Saugeen Shores approves the sale of this trailer
<input type="checkbox"/>	<b>No</b> – the Town of Saugeen Shores does not approve the sale of this trailer
<b>Reason for decline:</b>	

I \_\_\_\_\_ (print name), "the seller", agree to pay a 5% commission of the sale price of my trailer and to provide a copy of the bill of sale/sales receipt to the Town of Saugeen Shores. "The seller" agrees that all information contained on this form is accurate and agrees that it will be displayed on the trailer and on the municipal website.

\_\_\_\_\_  
Camper Signature

\_\_\_\_\_  
Camp Supervisor (Designate) Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## Trailer Sale Commission Sales Receipt

Please attach a copy of the bill of sale/receipt to this form.

<b>Name of Camper</b>	
<b>Site Number</b>	
<b>Campground (Port Elgin or Southampton)</b>	
<b>Year, Make/Model of Trailer</b>	
<b>Name of Purchase</b>	
<b>Phone Number</b>	
<b>Email Address</b>	
<b>Mailing Address</b>	
<b>Sale Price (attach copy of bill of sale/receipt)</b>	<b>\$</b>
<b>5% Commission (based on sale price)</b>	<b>\$</b>
<b>Plus HST</b>	<b>\$</b>
<b>Balance payable to the Town of Saugeen Shores</b>	<b>\$</b>
<b>Balance received by Camp Supervisor</b> (signature)	

HST # 87894 8629 RT00001

**Payments may be made at the Camp Office or mailed to:**

Town of Saugeen Shores  
 600 Tomlinson Drive  
 Box 820  
 Port Elgin, ON N0H 2C0