

**Town of Saugeen Shores  
Corporate Policy**

<b>REFRESHMENT VEHILCE LICENSES ON MUNICIPAL PROPERTY</b>	
<b>Department:</b> Clerk's	<b>Prepared By:</b> Molly McDowall
<b>Date of Passage:</b> July 4, 2000	<b>Resolution Number:</b> 204-2000

**Purpose:**

To provide guidelines for the processing of Applications for Refreshment Vehicles

**Policy:**

1. Applicant submits application for Refreshment Vehicle.
2. Application must include and be accompanied with the following documents:
  - 2.1 Complete application signed.
  - 2.2 Detailed drawings of the exact location of the proposed Refreshment Vehicle and existing and proposed seating and garbage cans.
  - 2.3 Proof of insurance.
  - 2.4 Cheque or cash in the amount of \$175.00 per vehicle.
  - 2.5 Letter from the Bruce Grey Owen Sound Health Unit approving the Refreshment Vehicle.
3. The Clerk's Department will accept completed applications.
4. The Clerk's Department will forward applications to the following Departments:
  - 4.1 Police Department
  - 4.2 Fire Department
  - 4.3 Public Works Department
  - 4.4 Community Services Department
  - 4.5 Building Department
5. Upon receipt of comments, the Clerk shall forward the application to the Committee of Whole for their consideration.
6. Refreshment Vehicle licenses will be issued for one season from May 1<sup>st</sup> to October 31<sup>st</sup>.
7. Refreshment Vehicle licenses will not automatically be renewed. The Applicant must complete an application, which will be processed in the same manner on an annual basis.
8. Each municipal location will be approved through the form of a lease agreement, which shall be administered by tender annually to be awarded to the highest successful tender who meets the criteria established.

The minimum tender accepted will be **\$200.00** with the municipality to accept the highest tender who meets all the criteria established.

## Criteria to Review License

A refreshment Vehicle shall not impede the flow of pedestrian or vehicular traffic and will not be allowed in designated municipal parking areas.

The Applicant must provide a garbage container and all garbage shall be disposed of by the Applicant.

All refreshment Vehicles, which use a propane tank, must mount a minimum five pound ABC dry chemical fire extinguisher on the vehicle and the operator of the vehicle must be knowledgeable on the proper use of such fire extinguisher.

Every owner shall take out a separate license for each Refreshment Vehicle owned or operated by him.

Proximity of existing permanent businesses offering similar product shall be considered.

The impact of charitable organizations hosting fund raising events.

Refreshment Vehicles will not be allowed to operate where Council approves annual Special Events.

The provisions of the applicable zoning by-law will apply for private property.

Refreshment Vehicle Licenses will only be issued for pre-approved designated areas where public washrooms are accessible. One license may be issued for the following municipal locations:

### Municipal Property

### Location

- |                             |  |
|-----------------------------|--|
| 1. Coulter Parkette         | anywhere within the limits of the Park   |
| 2. Gobles Grove             | anywhere on the grassed area of the Park   |
| 3. Chesley Street Dock Area | anywhere on the grassed area of the Park   |
| 4. Denny's Dam              | anywhere within the Park   |
| 5. Municipal Sports Parks   | anywhere public washrooms are available and no concession booths are under lease agreement |
| 6. North Shore Park         | limits of the park   |