

Permit Type

Residential

Building / Addition / Renovation – Finished Space	\$9.95 per m ²
Building / Addition / Renovation – Unfinished Space	\$6.45 per m ²
Finishing Basement (Unfinished to Finished Space)	\$3.50 per m ²
Decks and Porches	\$6.45 per m ²
Garages and Shops (Accessory to main building)	\$6.45 per m ²

Plumbing

Fixtures/Appliances	\$14.65
Hot Water Tank	\$14.65
Building Drain	\$14.65
Roof Leaders/Hoppers	\$14.65
Interceptors	\$14.65
Sanitary Sewers	\$20.75
Building Storm Drains	\$20.75
Water Supply System	\$20.75
Waste & Vent Stack	\$24.41
Sewer/Water Connection	\$122.05

Note: Plumbing fees listed above will also be applied to permits where applicable

Commercial, Industrial, Institutional

Commercial Building (Group D & E)	\$10.71 per m ² (min \$158.37)
Assembly & Institutional (Group A & B)	\$11.76 per m ² (min \$158.37)
Industrial (Group F1, F2 & F3)	\$8.09 per m ² (min \$158.37)
Kitchen Hood Exhaust	\$336.12
Retro-fit Sprinkler	\$12.48 per head - \$500 minimum fee
Fit-Up Permit	\$260.22

Farm Buildings

Livestock Building	\$3.82 per m ² (min \$158.37)
Implement / Hay Storage	\$3.30 per m ² (min \$158.37)
Liquid Manure Storage	\$427.17
Solid Manure Storage	\$305.12
Special Accessory Structures–Silos, Granary, Corn Crib	\$244.10

Septic Systems

Class 2, 3, 4 or 5 New System / Full Replacement	\$701.78
Class 4 or 5 Tank or Bed Replacement	\$366.15
Class 4 Leaching Bed Repair	\$366.15
Demolition/Decommission Permit	\$164.76
Building Alternate/Change Of Use	\$244.10
Revision or Renewal Of Permit	\$103.50

Fee

Minimum permit fee \$158.37

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Permit Type	Fee	
Planning Review and Assessment	\$257.26 per lot	
Permit Type	Fee	
Signs		
Real Estate Signs (Annual Permit)	\$84.36	You may qualify for a sign permit fee reduction if the land is located within downtown Port Elgin or downtown Southampton. Fees in these areas are 50 per cent of the required fee.
Erection Fees for Signs	\$84.36 per sign	
Awnings and Marquees	\$91.23 per sign	
Minor Variance Application for Sign By-law	\$366.15	
Demolition of Building	\$164.77	
Moving	\$159.19	(Building Permit fees additional)
Swimming Pool Fence	\$164.77	
Wood Burning System	\$164.77	
Tent	\$95.72	Over 60 m ² And Less Than 225 m ²
Other		
Minimum Permit Fee	\$158.37	
Value Fee (when area fees do not apply)	\$10.00 (per \$1,000 of construction value)	
Change of Use (Subject To Zoning By-Law)	\$122.05	
Re-inspection	\$97.64	
Water Meter	\$537.61 (\$475.76 plus HST)	
Occupancy Permit	\$125.10	
Letter of Compliance	\$106.85	
Letter of Compliance in less than 48 hours	\$157.29	
Maintenance Fee on open permits (365 days)	\$100.00 (per permit)	
Liquor License Inspection	\$100.57	
Transfer of Permit	\$97.64	
Driveway Permit Fee	\$299.14 (includes \$200 refundable deposit)	
Residential Lot Grading Review	\$316.52	
Footings & Foundation–Conditional Permit Fee	\$2.35 per sq. m; Minimum Fee \$300	
Designated Structure (As Defined In Section 1.3.1.1 Of The OBC)	\$11.76 per sq m; Minimum Fee \$158.37 Plus \$20.00 Per \$1000 Of Estimated Project Value	



Refunds

Building without a permit is subject to a penalty of 50% of the permit value to a maximum of \$5000.00

If a refund is required, 50% of the permit value will be retained if the permit has been issued to a minimum of \$158.37. An additional \$158.37 will be retained if a site visit has occurred.