

| General Requirements | Y | N | Comments |
|---|---|---|----------|
| Structure of building or part, is substantially complete <ul style="list-style-type: none"> • Structural members for dwelling unit: footings, foundations, framing (including porches & balconies) • Exterior decks IF included in the original permit need to be complete | | | |
| Building envelope with respect to dwelling unit is substantially complete <ul style="list-style-type: none"> • Cladding required on all sides • Assemblies requiring fire resistance rating: required closures installed, fire caulking if applicable completed • Roofing (including flashing) • Doors and windows • Blower—door test Verification (energy star homes only) | | | |
| Insulation, vapour barriers and air barriers substantially complete <ul style="list-style-type: none"> • Insulation (locations, RSI Value) • Air Barriers (locations, continuity) • Vapour barriers (locations, materials) • Foam plastics in basements require appropriate cover | | | |
| Walls enclosing dwelling unit to conform to s.9.25.2.3 (7), Division B of the OBC (insulation and vapour barrier to be protected from mechanical damage) | | | |
| Grading substantially complete <ul style="list-style-type: none"> • Site graded so water will not accumulate near the building • No adverse affect to adjacent properties • Lot grading to be verified at time of final | | | |
| Required electrical supply provided for the dwelling unit <ul style="list-style-type: none"> • Where services available, electrical facilities shall be provided • ESA final required | | | |
| Required fire fighting access routes provided and accessible <ul style="list-style-type: none"> • Access to be provided to building by street, private roadway or yard | | | |
| Exits complete and operational for dwelling unit <ul style="list-style-type: none"> • One exit required (sliding door permitted; Exit through garage acceptable if man door to the exterior provided) | | | |
| Handrails and Guards complete and operational for dwelling unit <ul style="list-style-type: none"> • Substitute guards must comply with OBC requirements | | | |

| General Requirements | Y | N | Comments |
|--|---|---|----------|
| Floor access and egress systems complete and operational for dwelling unit <ul style="list-style-type: none"> • Clear path required from any point in dwelling unit to an exit • Stairs (width, run, rise, tread depth, headroom), landings | | | |
| Fire Separations Complete <ul style="list-style-type: none"> • Fire separation between units • Required fire stopping | | | |
| Exhaust fume barrier complete and operational between attached garage and dwelling unit <ul style="list-style-type: none"> • Including self closing device, weather stripping, caulking, etc. | | | |
| Water supply and sewage disposal complete and operational <ul style="list-style-type: none"> • Connection to a municipal drinking-water system or to a drinking water system • Water meter installed (if applicable) • Connection to a public sanitary sewer, combined sewer or a private sewage disposal system | | | |
| Lighting system complete and operational <ul style="list-style-type: none"> • Exterior lights at entrances with switches in dwelling unit • Lighting outlets with fixtures controlled by a wall switch required for kitchens, bedrooms, living rooms, utility & storage rooms, laundry rooms, dining rooms bathrooms, water closet rooms, vestibules, hallways, stairways and garages | | | |
| Water system, building drain & building sewer and drainage & venting system complete, operational and tested <ul style="list-style-type: none"> • Hot and cold water • Water test (at rough-in); or air test (at rough-in); or at the discretion of the inspector; ball test; Final test optional (requires every fixture in place) | | | |
| Required plumbing fixtures substantially complete and operational <ul style="list-style-type: none"> • Kitchen sink, lavatory, a bath tub or a shower & minimum of one (1) water closet shall be provided • Laundry facilities or space for laundry facilities provided • Floor drain to be installed in basement | | | |
| Heating system complete and operational <ul style="list-style-type: none"> • Ensure fuel supply • Ensure appliance is sized sufficiently | | | |