



Town of Saugeen Shores Protective Services – Building Department

600 Tomlinson Drive, P.O. Box 820

Port Elgin ON N0H 2C0

Telephone: (519) 832-2008 Fax: (519) 832-2140

Toll Free: 1-866-832-2008 www.saugeenshores.ca

DEMOLITION PERMIT REQUIREMENTS

1. APPLICATION FORMS:

- a. Completed Building Permit Application Form
- b. 357 Application for Reduction of Taxes (if applicable)
- c. Commitment of General Review Form*
(*Only for buildings within the scope of Div. C, 1.2.2.3. of the OBC 2012)
- d. If Applicant is an Agent for the Owner, a letter of Authorization from the Owner is required.

2. DRAWINGS:

- Copy of Site Plan and/or Survey
 - Indicate the building/structure or portion thereof, to be demolished.

3. SPECIFICATIONS:

In accordance to Div. C, 1.2.2.3. of the OBC 2012:

The applicant for a permit respecting the demolition of a building shall retain a Professional Engineer to undertake the general review of the project during demolition, where:

- a. The building exceeds 3 storeys in building height or 600m² (6,460ft²) in building area,
- b. The building structure includes pre-tensioned or post-tensioned members,
- c. It is proposed that the demolition will extend below the level of footings of any adjacent building and occur within the angle of repose of the soil, drawn from the bottom of such footings, or
- d. Explosives or a laser are to be used during the course of demolition.

4. REQUIRED FEES AND OTHER CHARGES:

Building Permit Fee (as per Fees and Charges By-law)

Demolition of a Building \$143.97

5. AGENCY APPROVALS AND APPLICABLE LAW:

The following agencies, but not limited to, may require approval for your project. Written confirmation will be required prior to a building permit being issued. It is the owner's responsibility to ensure all approvals are in place when submitting a building permit application form:

Construction Safety Association of Ontario	1-800-781-2726	www.csa.org
Canadian Centre for Occupational Health and Safety	1-800-668-4284	www.ccohs.ca
Workplace Safety and Insurance Board	1-800-387-0750	www.wsib.on.ca
Saugeen Valley Conservation Authority	519-367-3040	www.svca.on.ca
Ministry of Transportation	519-376-7350	www.mto.gov.on.ca

6. TOWN OF SAUGEEN SHORES LANDFILL – ASBESTOS POLICY

If you are planning on disposing of your demolition waste at the Saugeen Shores Landfill you will be required to submit a Designated Substances Survey to the Infrastructure Manager for review. The procedure for asbestos disposal to the landfill can be found in document ***Acceptance, Handling, and Disposal of Asbestos in Landfill SOP-PW-011*** attached. Conditions may be imposed on the disposal based on results of Survey.

7. UTILITY SIGN OFF FORM

Complete the separate form entitled “*Demolition – Utility Sign Off Form*” and submit with building permit application.