



Customer Service Feedback Form

The Town of Saugeen Shores is committed to providing high quality customer service. We value all of our customers and strive to meet everyone's needs. We welcome your comments to help us monitor and improve our services and experiences. Please submit your completed form to any of the following:

Mail or deliver to:
 Town of Saugeen Shores
 Clerk's Office
 600 Tomlinson Drive Box 820
 Port Elgin, ON N0H 2C0

Fax to:
 (519) 832-2140
 Attn: Clerk's Office

Email to:
 edwardst@saugeenshores.ca

Please tell us the date & time of your encounter with us: _____

Did we respond to your customer service needs? Yes No (Please explain below)

Was our customer service provided to you in an accessible manner? Yes Somewhat No
 (Please explain below)

Please provide the details of your customer experience. Please provide separate sheet of paper if you require more space.

What could the Town of Saugeen Shores do to make it easier for you to access our goods and services?

Please add any additional comments you may have.

Please provide your information:

Your full name	Day Telephone #	Evening Telephone #
Address	Email Address	

Personal information contained on this form is collected pursuant to Ontario Regulation 429/07, the Accessibility Standards for Customer Service and will be used for the purpose of responding to your request. Questions should be directed to the Clerk's Office, 600 Tomlinson Drive, Port Elgin, ON N0H 2C0. 519-832-2008.

For Town of Saugeen Shores use only

Request Number	Date Received	Received by (name)	Referred to (name)
Date Referred	Comments		

This form is available in an alternate format upon request.