



Crossing Guard

Position Type: Permanent, part-time (Monday to Friday, 1.5 to 2 hours per day)

Location: Port Elgin and Southampton, Ontario specified cross walks

Who We Are:

The Town of Saugeen Shores is a community poised for growth, with careful attention to all we value: our beautiful natural environment, our waterfront and beaches, our community spirit and sense of pride, our inspired residents and valued visitors. We work collectively, collaboratively and positively to benefit all who choose to visit the Town of Saugeen Shores or call it home.

Located on the shores of Lake Huron, the Town of Saugeen Shores values investing in our workforce and offers competitive compensation. Our goal is to attract, develop and retain a highly engaged and talented workforce, while promoting a culture based on behaviours of Trust, Respect, and Teamwork.

Summary of Duties:

We are searching for a responsible and community-minded individual to join our team. As the **Crossing Guard**, reporting to the Supervisor, Public Works, you are responsible for the safe passage of pedestrians (especially students/children) at a specified crossing, and stopping traffic in accordance with the Ontario Highway Traffic Act, the Occupational Health and Safety Act, and the Town of Saugeen Shores policies and guidelines.

Job Responsibilities:

- Direct and guide pedestrians (including students and youth) across streets during the school year, stopping traffic as required, in accordance with the Ontario Highway Traffic Act, the Occupational Health & Safety Act and Corporation guidelines on designated roadways.
- Direct traffic movement using signs and hand signals.
- Relay information in a clear and concise manner while handling potentially stressful situations.
- Communicate crossing rules and other information to students and adults.
- Be courteous to students and other pedestrians using the crosswalk.
- Note any unusual conditions at your crosswalk before students arrive. (Buildup of ice and snow, traffic lights out, signs blocking vision, construction, etc.).
- Document and communicate all incidents and/or unsafe conditions to management, school officials and/or Saugeen Shores Police.
- Record license plates of vehicles disregarding traffic signals and report infractions to appropriate authorities.
- Recognize road hazards and exercise good judgement when interrupting the flow of Traffic.



- Adhere to emergency vehicle right of way, ensuring they have priority over both vehicular and pedestrian traffic.
- Wear mandatory safety equipment and clothing supplied by the Town of Saugeen Shores.

Job Requirements:

- A Police Vulnerable Sector Check is required.
- Must have the ability to remain alert and perform responsibilities quickly and safely
- Must have excellent customer service skills and ability to communicate clearly and effectively with school children, pedestrians, residents, school officials and police.
- Must be able to move briskly and repeatedly in and out of intersection and stand for 45 to 60 minutes at a single time, in all weather conditions.
- Must be able to extend an arm out parallel to shoulder holding a “STOP” sign (weight of approximately 5 pounds) for up to one minute frequently.
- Must be able to effectively see and hear oncoming traffic at a safe distance (approximately 300 feet).
- Previous experience dealing with the public and/or children is an asset.
- Knowledge of the Occupational Health and Safety Act and Highway Traffic Act as it relates to the job is an asset.

Salary: \$18.94 – \$21.52 per hour (depending on experience and qualifications)

Application Process:

Interested individuals should submit their resume and cover letter in confidence to the undersigned via e-mail (jobs@saugeenshores.ca) or regular mail. Resumes will be accepted until the application deadline. It should be noted that only those individuals selected for an interview will be contacted.

Attention: Human Resources

600 Tomlinson Drive, PO Box 820 Port Elgin, ON N0H 2C0
519-832-2008 x.132

Application deadline: Friday, August 19, 2022 at 4:30 pm

The Town of Saugeen Shores encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the hiring process. Any information received relating to accommodation will be addressed confidentially.

All information collected is in accordance with the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990* and will be used for the purpose of this employment opportunity only.