



Be part of something bigger.



SaugeenShores.ca/Jobs

FAQ

Parks and Recreation

Summer Student Positions 2022

Apply at www.SaugeenShores.ca/Jobs

How to Apply



1. Review the available positions below for wages, work term and responsibilities. You will rank your top 3 jobs during the application.
2. Complete the [online application](#). Be prepared and have your resume ready, it will take about 10 minutes to complete.
3. Upload your resume. Use your first and last name to save your file.
4. Submit your application. Hiring will be ongoing until the positions are filled, apply early.

Standard Job Requirements

- Valid G2 or G license
- Job specific safety gear (footwear)
- Job Duration: 2-4 months (early May until Labour Day) and some positions just July and August
- Hours of work include days and afternoon shifts (6am earliest start – 10pm latest end), weekends and statutory holidays.

Parks and Recreation Positions

Waterfront Crew

Do you want to work where everyone else holidays? Join the Waterfront Crew and spend your days at the beach! This position will be assigned work along the waterfront of Saugeen Shores. The areas include Gobles Grove, Port Elgin and Southampton beaches. Duties include operation of half ton pick up truck, golf cart, grass cutting, removing beach debris, beach grooming, garbage collection, washroom cleaning and other general maintenance duties.

Sports Field Crew

Is your happy place on a ball diamond or soccer pitch? Sports Field (Active Parks) Crew staff are responsible for maintaining the sports fields throughout the municipality. Duties include operation of half ton pick-up truck, tractor, dragging and lining ball diamonds, lining soccer fields and general maintenance to our parks.

Parks Garbage Crew

On this crew you travel throughout the town's streets, parks and waterfront emptying garbage bins and collecting litter. Duties include operation of mini packer, one ton truck, half ton pick-up truck, golf cart, ATV, emptying barrels in our Parks, Tourist Camps, main streets, and harbours and delivering waste to the Landfill Site. Premium of 50 cents/hr on wage.

Washroom Crew

Are you proud of your community? Join this crew to help keep our washrooms and facilities clean and safe. Staff is responsible to maintain approximately 30+ seasonal facilities throughout the municipality. Duties include operation of half ton pick-up truck, cleaning, stocking, small repairs, general maintenance and upkeep of Town buildings. Premium of 50 cents/hr on wage.

Grass Crew

Do you like spending time in the Town's green spaces and love the smell of freshly cut grass? Then join the grass crew. Grass Crew are responsible for cutting and maintaining grass in our 200+ acres of green space. Duties include operating half ton pick-up truck with trailer, tractor, riding mower, trimmers and push mowers.

Horticulture/Downtown Crews

Do you have a green thumb? Love caring for gardens and making Southampton and Port Elgin downtowns beautiful, then join the Horticultural Crew. These crews are responsible for maintaining approximately 170 gardens & passive parks throughout the municipality. Duties include operation of half ton pick-up truck, planting, watering, weeding and general maintenance.

Facility Maintenance Crew

On this crew staff is responsible for assisting in the set up and teardown of events and building maintenance in our Facilities and assist with park maintenance. Duties include operation of half ton pick-up truck and trailer, tractor & riding mower, cutting grass, maintaining active parks and general maintenance duties including small carpentry and repair, cleaning, stocking, small repairs, general maintenance and upkeep of Town buildings.

Part time/Variable Hours Positions

This position(s) will be for part time hours on as needed basis. Duties will vary depending on need and you will be assigned to various crews for various shifts. If you are just available part time and are willing to work on an as required basis, this job is for you.

Tourist Camp Attendants

Staff is responsible for maintaining the two municipal Tourist Camps of 464 campsites (seasonal and transient). Duties include operation of half ton pick-up truck, golf cart, riding mower, push mower, trimmer, garbage collection, washroom cleaning and general maintenance. Office duties include registration, administration, handling of financial transactions and public inquiries.

Harbour Attendants

This front-line staff is the first ambassador for the Town that boaters see upon arrival at the Port Elgin Harbour. Along with catering to visitors, harbour staff will keep busy making sure our 280 seasonal and transient boaters are provided with the services they require. Duties include operating a half ton pick-up truck, golf cart, mooring, fueling and pumping out boats, garbage collection, washroom cleaning and general maintenance. Office duties include registration, administration, handling of financial transactions and public inquiries.

Note: VHF Radio Certification required (will train if required) and Bronze Medallion or higher will be considered an asset for the harbour positions.

What to Expect with summer jobs at the Town of Saugeen Shores

Why choose Saugeen Shores?

- Set schedule with predictable hours up to 35 per week
- Friendly and fun work environment
- Clear expectations
- Strong leadership

Our core values are trust, respect and teamwork, and are top of mind in everything we do. We take pride in the staff that return to work for us year after year.

Application Process

- Submit your application. Hiring will be ongoing until the positions are filled, apply early.
- Questions or inquiries can be directed to jobs@saugeenshores.ca.
- Applicants must complete the online application to be eligible.
- Only those selected for an interview will be contacted.
- It is not guaranteed that all advertised positions will be filled. Budget and job-sharing positions may affect the advertised positions wages and terms.

Summer Vacation Requests

Please keep in mind that this is a summer job. If your summer plans include a vacation for an extended period (e.g. more than one week) that interrupts operations that may be a deciding factor in whether you should apply or not.

Some positions may work in a variety of different locations.

Requests for extended vacations will not be granted.

Training

All training sessions are mandatory. Required training dates are included in all hiring packages (**Monday May 2nd, 2022**). Job specific training including First Aid will be provided throughout the season. We expect all staff to understand and comply with the Occupational Health & Safety Act & Regulations. The Town takes workplace safety very seriously and expects seasonal staff to make it a top priority while employed with the Town.

Accessibility

In accordance with the *Ontarians with Disabilities Act, 2005*, The Town of Saugeen Shores will make every effort to accommodate applicants with disabilities in its recruitment process. If you require accommodation to apply or are contacted for an interview, please advise us of any accommodation measures you may require during our recruitment process. Information received relating to accommodation needs of applicants will be addressed confidentially.