



Aquatics Instructor/Lifeguard (Pool)

Position Type: Temporary, Part-Time (September 6, 2022 to June 30, 2023)

Location: Centennial Pool, Port Elgin

Salary: \$15.75 to \$16.75 per hour (depending on experience)

Who We Are:

The Town of Saugeen Shores ("the Town") is a community poised for growth. We pay careful attention to all we value: our beautiful natural environment, located on the shores of Lake Huron, our waterfront and beaches, our community spirit and sense of pride, our inspired residents, and valued visitors. We are guided by our vision - **Future Ready: a committed and focused team, working together to grow and continuously improve to better serve the community.** We work collectively, collaboratively, and positively to benefit all who choose to visit the Town of Saugeen Shores or call it home.

At the Town of Saugeen Shores, we strive to provide an ideal environment for individuals willing to learn and advance their knowledge. We provide a friendly and fun work environment. Our goal is to attract, develop and retain highly engaged and talented workforce, while promoting a culture based on Trust, Respect, and Teamwork.

About the Role:

We are searching for enthusiastic and dedicated individuals to join our Aquatics team. As the **Aquatics Instructor/Lifeguard**, reporting to the Aquatics Supervisor, you will ensure service excellence and the safe operation of all aquatic programs and facilities.

Responsibilities:

- Prepare core and daily lesson plans for each level assigned
- Complete report cards prior to the last day of classes
- Ensure monies are properly handled as per Town of Saugeen Shores
- Ensure admissions policy is adhered to
- Ensure classes begin/finish on time
- Complete deck setup prior to and following lessons
- Conduct continuous evaluation of participants
- Complete program materials on time
- Follow department policies and procedures
- Ensure qualifications are up to date and pursue further training
- Ensure safety equipment is in good working condition and in proper location
- Be aware of and comply with all current legislation and guidelines for pools (Ontario Health Regulation, Amusement Devices Act, WHMIS and Town of Saugeen Shores)
- Maintain proper guarding procedures
- Foster healthy child development
- Provide first aid services as required and document accordingly
- Respond to inquiries and concerns from the general public, participants and/or parents
- Practice and promote excellent public relations
- Educate/inform all individual/groups concerning pool and equipment rules and regulations, ensuring their observance to maintain a safe, enjoyable pool environment
- Promote water safety within the community
- Perform other duties as trained and required

**Education/Specialized Training/Skills:**

- Current awards as follows: Lifesaving Swim Instructors, National Lifeguard – pool, Standard First Aid
- Minimum 16 years of age
- Must be prepared to work flexible hours including evening and weekend shifts

Preferred Skills and Qualifications:

- Aquatics volunteer experience

What you bring to the role:

- **Adaptability:** You can adapt efficiently and effectively in response to new processes and changing circumstances.
- **Communication:** You have proven ability to communicate successfully and confidently both verbally and in writing.
- **Confidentiality:** You respect and maintain confidentiality and exhibit professionalism in all interactions.
- **Customer Service:** You create a positive experience when interacting with customers through communication, patience, empathy, and technical knowledge.
- **Interpersonal Skills:** You exhibit strong interpersonal skills that allow one to work effectively with diverse stakeholders.
- **Teamwork:** You can work with others toward a shared goal. You encourage and support your colleagues by offering for help and asking for help when needed.

Application Process:

Qualified applicants are invited to apply online at the Town of Saugeen Shores Careers section of our website at by the application deadline. [Click here to apply](#). We thank all candidates for their interest; however only those selected for an interview will be contacted.

Application deadline: Posting will remain open until all positions have been filled.

The Town of Saugeen Shores is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. We will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA). The Town of Saugeen Shores will make every effort to accommodate applicants with disabilities in its recruitment and selection process. Please advise of any accommodation measures you may require during our selection process. Information received relating to accommodation needs of applicants will be addressed confidentially.

All information collected is in accordance with the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990* and will be used for the purpose of this employment opportunity only.

Posted July 6, 2022