

Labourer/Truck Driver (Operator 3)

Position Type: Permanent, Full-time (40 hrs/week, Monday to Friday, 7:00 am to 3:30 pm)

Location: Port Elgin and Southampton, Ontario

Salary: Operator 3, Step 1, \$27.57 to Step 5 \$31.03 per hour (union pay grid) based on qualifications and experience

About the Town of Saugeen Shores:

The Town of Saugeen Shores (“the Town”) is a community poised for growth. We pay careful attention to all we value: our beautiful natural environment, located on the shores of Lake Huron, our waterfront and beaches, our community spirit and sense of pride, our inspired residents, and valued visitors.

Team Saugeen exists to keep our community safe, well-serviced, growing, and vibrant in ways that respect both everyone on the team and the public we serve. We win together.

We constantly collaborate on initiatives to enhance equity and inclusion in the workplace, and in the services and programs delivered to residents.

What we can offer you:

- 10 paid personal days in addition to a generous number of vacation days per year.
- Comprehensive extended health and dental benefits, including an Employee and Family Assistance Plan.
- Enrollment in the OMERS pension plan.
- A passion for investing in our workforce through learning and development that contributes to a culture of continuous improvement.
- A supportive and collaborative work environment.

About the Role:

We are searching for a team-oriented and motivated individual to join our Public Works team within the Operations Department. As the **Labourer/Truck Driver (Operator 3)**, reporting to the Public Works Supervisor, you will perform numerous general labour functions related to the maintenance, repairs and construction of sanitary sewers, storm sewers, roads, ditches, culverts, buildings, sidewalks, streets, roads, or highways.

Job Responsibilities:

- Operate winter maintenance equipment safely and competently: trackless side-walk plows, pick-up truck/blade, snowplow.
- Plows, sands/salts and performs snow removal operations on Town sidewalks, lots and premises.
- Repair, construct and perform maintenance on sanitary sewers, storm sewers.
- Complete water main replacements, including lateral and chambers.

- Perform preventative maintenance on the Town’s infrastructure including cleaning and dislodging blockages from sewer system and catch basins.
- Repair and replace traffic signs, road signs and guardrails.
- Perform maintenance of buildings, including painting, carpentry and cleaning.
- Perform culvert repair and installation.
- Wash vehicles and equipment.
- Complete trench shoring and support system construction.
- Perform weed cutting, grass cutting, tree trimming and brush removal, ditch cleaning, and manual snow removal.
- Complete Wingman function as required (aerial truck and vac truck).
- Assist with sidewalk replacement.
- Other duties as assigned.

Education and Training:

- High School Diploma or GED
- Valid Ontario DZ Driver’s License

Experience, Knowledge, and Skills:

- A minimum of one year of related work experience.
- Experience with operating a snowplow, heavy equipment, large trucks is preferred.
- The ability to read and interpret plans and drawings is considered an asset.
- Physical ability to perform duties associated with job responsibilities.
- Excellent customer service skills with ability to deal tactfully and politely with the public.
- Ability to work shift work and alternative hours during winter control and emergencies.
- Must have accurate and legible writing ability.
- Ability to work independently and as an effective member of a team.
- Knowledge of road and sidewalk repair and maintenance is an asset.
- First Aid Certification is considered an asset.

Competencies and Skills you bring to the Role:

- **Client/Customer Service Focus:** You create a positive experience when interacting with customers through communication, patience, empathy, and technical knowledge.
- **Communication:** You have a proven ability to communicate successfully and confidently both verbally and in writing.
- **Conflict Management:** You identify steps to resolve negative conflicts sensibly, fairly, and efficiently. You exhibit strong conflict resolution, negotiation, and mediation skills.
- **Mechanical Aptitude:** You can comprehend mechanical and electronic concepts and apply them to address and resolve pertinent problems.
- **Organizational Skills:** You are highly organized, and you can process detailed information effectively and consistently.
- **Teamwork:** You can work with others toward a shared goal. You encourage and support your colleagues by offering help and asking for help when needed.

Application Process:

Are you ready to join Team Saugeen? Join us! Click the “Apply Now” link below to submit your application. We thank all candidates for their interest; however only those selected for an interview will be contacted.

[Apply Now!](#)

Application deadline: February 15, 2024, at 4:30 pm EST

The Town of Saugeen Shores is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. We will accommodate the needs of applicants under the *Ontario Human Rights Code* and the *Accessibility for Ontarians with Disabilities Act (AODA)*. The Town of Saugeen Shores will make every effort to accommodate applicants with disabilities in its recruitment and selection process. Please advise of any accommodation measures you may require during our selection process. Information received relating to accommodation needs of applicants will be addressed confidentially.

All information collected is in accordance with the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990* and will be used for the purpose of this employment opportunity only.