



Parks and Facilities Operator
Community Services Department
Permanent – Full-time (40 hours weekly)
Unionized position

Major Responsibilities:

- Operation of the ice re-surfacer, cleaning and maintenance of arenas, assigns dressing rooms and ensures the ice rental and banquet hall rental policy is adhered to
- Day-to-day maintenance of the Town of Saugeen Shores facilities including sweeping, scrubbing, waxing, washing walls, cleaning glass, cleaning toilets and general washroom cleaning, setting up banquet halls
- Snow removal (shovel, hand operated snow blowers, PU truck mounted plows)
- Summer outdoor work including grass cutting, garbage collection, horticulture, painting, waterfront maintenance, active park maintenance, trail maintenance
- Provide guidance to seasonal and part-time staff
- Operate and maintain equipment used by the Community Services Department (see equipment listing below)
- Undertake maintenance of parks and facilities such as minor carpentry, painting, plumbing, electrical and window/door repairs
- Working in public parks and facilities while providing professional customer service and good judgement at all times
- Attend professional development and continuing education courses
- Other duties as assigned

Equipment Used:

Ice re-surfacer, tractors, light and medium trucks, garbage mini-packer, floor scrubbers, vacuums, power tools, ice edger's, dehumidifiers, water system, heaters, pool filtration equipment grass cutting equipment and any other equipment used by the Community Services Department

Requirements:

- Grade 12 / OSSD
- Valid G Driver's License
- Obtain the ORFA Basic Refrigeration Course Certification within 12 months of employment
- Physical ability to perform duties associated with job responsibilities
- Ability to work variable hours including evenings, weekends and holidays including overtime when required
- Police Vulnerable Sector Check

Preferred Skills & Qualifications:

- Post-secondary education in parks and recreation, facility operations, parks, horticulture or a related discipline
- Working knowledge and experience in carpentry, plumbing, electrical work, masonry work, dry-walling, painting and other maintenance
- Experience in the operation of equipment including ice re-surfacer, tractors, small and medium trucks and any equipment used by the Community Services Department
- First Aid and CPR certification
- Experience in the operation and maintenance of parks and facilities
- O.R.F.A and Parks (OPA) training courses / designation would be an asset. Examples include: Fuel Safety Awareness, Confined Space Entry Awareness, Working from Heights, Playground Safety Awareness, Landscape Exterminators License, Horticulture, Trails etc.

Salary Group 5 of the Unionized Wage and Job Classification scale
\$25.43 per hour

Interested individual are invited to complete the attached job questionnaire and attach their resume and submit the application to jobs@saugeenshores.ca

Application deadline: March 20, 2019 4:30 p.m.

In accordance with the Ontarians with Disabilities Act, 2005, The Town of Saugeen Shores will make every effort to accommodate applicants with disabilities in its recruitment process. If you are contacted for an interview, please advise us of any accommodation measures you may require during our selection process. Information received relating to accommodation needs of applicants will be addressed confidentially.

We thank all applicants for their interest, however only those selected for an interview will be contacted