



**Form 36**  
**Town of Saugeen Shores**  
**Notice to Candidate of Filing Requirements**  
Municipal Elections Act, 1996, as amended s. 88(25)

**To:**

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Name of Candidate

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Office

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Address

**FROM:** \_\_\_\_\_, Clerk, Town of Saugeen Shores

**TAKE NOTICE EVERY CANDIDATE SHALL FILE** by March 30, 2027, with the Clerk with whom their nomination was filed, a financial statement and auditor's report in accordance with s. 88.25 of the Municipal Elections Act, 1996:

1. On or before 2:00 p.m. on the filing date, a candidate shall file with the Clerk with whom the nomination was filed, a financial statement and auditor's report, each in the prescribed form, reflecting the candidate's election campaign finances,
  - a. in the case of a regular election, as of December 31 in the year of the election;
  - b. in the case of a by-election, as of the 45<sup>th</sup> day after Voting Day;
2. If a candidate's election campaign ends as described in paragraph 3 of subsection 88.24(1), the financial statement and auditor's report must reflect the candidate's election campaign finances as of the day the election campaign period ended;
3. If an error is identified in the filed financial statement, the candidate may withdraw the statement and, at the same time, file a corrected financial statement and auditor's report on or before the applicable filing date under section 88.30.
4. If a candidate's election campaign period continues during all or part of the supplementary reporting period, the candidate shall, before 2:00 p.m. on the supplementary filing date, file a supplementary financial statement and auditor's report for the supplementary reporting period.
5. If a candidate's election campaign period ends as described in paragraph 3 of subsection 88.24(1) and the election campaign period continued during all or part of the supplementary reporting period, the candidate shall, before 2:00 p.m. on the supplementary filing date, file a supplementary financial statement and auditor's report for the period commencing on the day the candidate's election

campaign period ends and including the six-month period following the year of the election.

6. A supplementary financial statement or auditor's report shall include all the information contained in the initial statement or report filed under subsection (1) updated to reflect the changes to the candidate's campaign finances during the supplementary reporting period.
7. An auditor's report shall be prepared by an auditor licensed under the Public Accounting Act; 2004.
8. No auditor's report is required if the total contributions received and total expenses incurred in the election campaign up to the end of the relevant period are each equal to or less than \$10,000.

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Date

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Municipal Clerk, Town of Saugeen Shores

**Note: At least 30 days before the filing date, the Clerk shall give notice to candidates of all the filing requirements under the Municipal Elections Act, s. 88.25, along with the candidate's entitlement to receive a refund of the nomination filing fee if he or she meets the requirements of the Municipal Elections Act, s. 34, and the penalties set out in the Act, s. 88.23(2) and s. 92(1).**

**Notice to be given in accordance with Municipal Elections Act, s. 13.**

**Also Note: If the Clerk has provided for electronic filing, candidates must also be advised of this option and consequences or limitations associated with it.**