



Town of Saugeen Shores

Candidate Information Package

2026

Approved by the Clerk of the Town of Saugeen Shores

Dated: April 27, 2026

Revision:

Town of Saugeen Shores 2026 Candidate Information Package

The information in this package is intended to be a helpful resource for individuals who are considering running for elected office. Those interested in running for a School Board position are encouraged to contact the Director of Education for the relevant Board to learn more about the role and responsibilities of a trustee. Anyone considering running as a representative for the French-language section of a School Board should reach out to the Municipal Clerk responsible for the election of that office for more information.

This information package is a summary of certain provisions of relevant legislation and does not cover every legal requirement. It is the responsibility of each candidate to ensure they meet all eligibility rules, follow election financing regulations, and are qualified to run for office. Candidates should also review the penalty sections of the Municipal Elections Act, 1996, especially those related to campaign finances.

This document is subject to changes. The latest version will be available on the Town of Saugeen Shores website and at the Municipal Office.

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Definitions

"Act" means the Municipal Elections Act 1996, SO 1996 c.32 as amended.

"Candidate" means a person nominated under s.33 of the Act;

"Certified Candidate" means a candidate whose nomination has been certified under s.5 of the Municipal Elections Act;

"Clerk" means the Clerk of the Town of Saugeen Shores who is responsible for conducting this election under the authority of the Act. All references to the Clerk for the purposes of this manual shall mean the Returning Officer (R.O.). All references to Clerk's designate shall mean the delegated duties of the R.O.;

"Election" means the 2026 School Board and Municipal elections conducted by the Returning Officer (R.O);

"Election Official" means the Clerk or other person appointed in writing by the Clerk to carry out election duties under the Act. An Election Official can only carry out the tasks and duties as assigned in writing by the Clerk and must take the prescribed Oath under s.15 of the Act;

"Help Centre" means a location designated by the Clerk where individuals may be added to the Voters' List and to provide assistance and clarification on the election process, including the access to a telephone and/or internet. The ability to vote at the Help Centre will be limited to hours designated by the Clerk;

"MEA" means the Municipal Elections Act 1996, SO 1996 c.32 as amended;

"Municipal Act" means the Municipal Act, 2001, S.O. 2001, c. 25;

"Municipal Office" means the Town of Saugeen Shores administration office located at 600 Tomlinson Drive, Port Elgin, Ontario.;

"Nomination Day" means the deadline to file a nomination for a regular election, which is the fourth Friday of August. For the 2026 Election this will fall on August 21, 2026, at 2:00 p.m.;

"Nomination Period" means the period between the first day of nominations to Nomination Day. The first day that nominations can be filed for a regular election is Friday, May 1, 2026. Nomination Day (the deadline to file or withdraw a nomination) for a regular election is Friday, August 21, 2026, at 2:00 p.m.;

"Office" means an office to which election is governed by this Act;

"Owner or Tenant", in relation to an election, means a person who is the owner or tenant shown on the assessment roll of land assessed under the Assessment Act and a

non-residential tenant of land assessed under the Assessment Act, whether or not the tenant is shown on the assessment roll, but does not include an owner or tenant of land who is entitled to use the land under a time share contract unless the person is entitled to use the land, (a) on voting day, or (b) for a period of six weeks or more during the calendar year in which voting day of the election is held;

“Registered Third Party” means, in relation to an election in a municipality, an individual, corporation or trade union that is registered under s. 88.6 of the Act;

“Scrutineer” means an individual, appointed in writing by a certified candidate, to represent him or her during the election.

“Tenant” includes an occupant and a person in possession other than the owner;

“Town” means the Town of Saugeen Shores.

“Voters’ List” means the Preliminary List of Electors, as corrected by the Clerk, under the provisions of s.19 and s.22 of the Act.

“Voting Day” means the final day on which the vote is to be taken in an election and shall be Monday October 26, 2026, with the close of voting to be at 8:00 p.m.

“Voting Period” means the period in which an eligible voter may cast their vote, either via internet or telephone and shall span from Monday, October 19, 2026, at 10:00 a.m. to Monday October 26, 2026, at 8:00 p.m.

“Website” means the designated municipal website for election information (<https://www.saugeenshores.ca/elections>).

[Reference: MEA, 1996]

Important Dates

May 1, 2026 – Nominations Open

May 14, 2026 – Bruce County Joint Candidates Information Session at 6:00 p.m. (Bruce County Administration Centre, 30 Park Street, Walkerton)

June 1, 2026 – Final day for voters to update school support information with the Municipal Property Assessment Corporation (MPAC)

August 21, 2026 – Nomination Day (Nominations close at 2:00 p.m.)

August 24, 2026 – Nominations to be certified or rejected by the Clerk by 4:00 p.m. (Acclamations after 4:00 p.m.)

September 1, 2026 – Voters' List available to certified candidates. Revision period begins for electors.

October 19 - 26, 2026 – Voting Period (begins at 10:00 a.m. on October 19 and ends at 8:00 p.m. October 26).

October 26, 2026 - Election Day

November 9, 2026 – Council Orientation Day 1

November 15, 2026 – Term of Council begins

November 16, 2026 – Inaugural Meeting

November, 2026 – Council Orientation Day 2 (date to be confirmed)

November 23, 2026 – Regular Council Meeting (Planning Matters)

November 30, 2026 – Regular Council Meeting

December 14, 2026 – Regular Council Meeting

December 21, 2026 – Regular Council Meeting (Planning Matters)

December 25, 2026 – January 1, 2027 – Municipal Office Closure

December 31, 2026 – Campaign Period Ends (Last day to file extension of campaign)

March 30, 2027 – Financial Filing Deadline

June 28, 2027 – Last day for an elector to apply for a compliance audit of a candidate's or registered third-party advertiser's initial financial statement

June 30, 2027 – End of extended campaign period

September 24, 2027 – Last day to file supplementary financial statements and auditor’s report, until 2 p.m. (for those who extended their campaign period)

December 23, 2027 – Last day for an elector to apply for a compliance audit of a candidate’s or registered third party advertiser’s supplementary financial statement

Mission, Vision, and Values

Mission

The Town provides high-quality municipal services that allow the community to thrive today and in the future.

Vision

Saugeen Shores is a naturally beautiful, active, healthy, and culturally vibrant place to live and grow.

Values

People-centred: We put respect for people at the centre of everything we do and how we do it.

Transparent: We are open and accountable to maintain public trust.

Service: We work together to get the job done and are always seeking opportunities to generate, share, and innovate how we deliver services.

Inclusive: We believe that diversity, inclusion, equity, and accessibility are critical to building a community where all are welcomed, respected, and empowered.

Stewards: We are responsible for our natural environment and heritage today and for future generations.

Election By-laws, Policies, and Procedures

All election by-laws, policies, and procedures are available on the municipal website at www.saugeenshores.ca/elections. Any updates or revisions will be posted promptly, with changes clearly communicated to the public.

Forms

All forms that are to be completed by candidates will be available on the municipal website at www.saugeenshores.ca/elections or may be obtained in person at the Municipal Office located at 600 Tomlinson Drive, Port Elgin.

Elected Offices

Council

The municipality of the Town of Saugeen Shores Council consists of nine members including a Mayor, Deputy Mayor, Vice Deputy Mayor, and six Ward Councillors, all elected for a four-year term (November 15, 2026, to November 14, 2030).

All voters may cast ballots for the Mayor, Deputy Mayor, Vice Deputy Mayor, and two Ward Councillors based on where they live or own property in the municipality.

Mayor – elected at large

Deputy Mayor – elected at large

Vice Deputy Mayor – elected at large

Two Councillors – elected by the Port Elgin Ward

Two Councillors – elected by the Saugeen Ward

Two Councillors – elected by the Southampton Ward

School Board Trustee

Voters in Saugeen Shores also vote for their school board trustee.

Property owners in Ontario are required to support a school board, even if they do not have children or their children are not currently attending school. In the case of a residential property occupied by tenants, the tenants can direct the school support for that property. By default, school support is directed to your municipality's English Public School Board.

The Municipal Property Assessment Corporation (MPAC) is legislatively required to collect school support information and provide it in the assessment roll to every municipality and school board. By ensuring that you are supporting the school board of your choosing, you will be able to vote in the next municipal and school board election for trustees in that school board. Property owners, occupants, and tenants can update their school support designation online at mpac.ca/schoolsupport.

In Saugeen Shores, the school boards are [Bluewater District School Board](#) and [Bruce-Grey Catholic School Board](#).

The School Board Trustees will be elected for the following offices:

School Board Trustee – English Public – 1

School Board Trustee – French Public – 1

School Board Trustee – French Separate – 1

School Board Trustee – English Separate – 1

Qualifications of Candidates and Voters

Eligible candidates for municipal elections must be:

- A Canadian citizen and at least 18 years of age
- A resident of the municipality, a non-resident owner or tenant of land in the municipality or the spouse of such non-resident owner or tenant
- Not legally prohibited from voting; and not disqualified by any legislation from holding municipal office. *[Reference: MEA, 1996]*

Eligible voters for municipal elections must be:

- A Canadian citizen and at least 18 years old
- A resident OR a property owner or tenant OR the spouse of an owner or tenant in the municipality *[Reference: MEA, 1996]*

Disqualifications of Candidates and Voters

The following are not eligible to be elected or hold office as a Member of Council:

- an employee of a municipality who has not taken an unpaid leave of absence and resigned;
- a judge of any court;
- a Member of Parliament (MP), Member of Provincial Parliament (MPP), or a senator;
- an inmate serving a sentence in a penal or correctional institution; *[Reference: MEA, 1996]*

A member of council is disqualified from holding office if, at any time during the term of office, they:

- cease to be a Canadian citizen;
- are not a resident, the owner or tenant of land or the spouse of an owner or tenant of land in the municipality; or

- are prohibited under any Act from voting in an election if an election was held at that time.

The following are prohibited from voting:

- a person who is serving a sentence of imprisonment in a penal or correctional institution;
- a corporation;
- a person acting as executor or trustee or in any other representative capacity;
- a person who was convicted of a corrupt practice under the Act if voting day in the current election is less than five years after voting day in the election in respect of which he or she was convicted; and
- anyone who is otherwise prohibited from voting by law. *[Reference: MEA, 1996]*

Candidate Nominations

Under the Act, a person may be nominated for any office only if, as of the day the person is nominated,

- (a) They are qualified to hold that office under the Act that creates it; and
- (b) They are not ineligible under this or any other Act or otherwise prohibited by law to be nominated for or to hold the office.

A member of the Legislative Assembly of Ontario, the Senate or the House of Commons of Canada is not ineligible to be nominated for an office in an election by virtue of being a member of any of those bodies but, if the person is a member of any of those bodies as of the close of nominations, the nomination will be rejected by the Clerk. This does not apply to a member of the Executive Council of Ontario or a federal Minister of the Crown.

A person can only be nominated for one office. If a person is nominated for another office the first nomination is deemed to have been withdrawn at the time the second nomination is filed.

An employee of a municipality or local board is eligible to be a candidate for and to be elected as a member of the council or local board that is the employer if the employee takes an unpaid leave of absence beginning on the day the employee is nominated and ending on Voting Day. *[Reference: MEA, 1996]*

Nomination Period

Nomination Day for a regular election is the third Friday in August in the year of the election (Friday, August 21, 2026, at 2:00 p.m.). *[Reference: MEA, 1996]*

Filing a Nomination

To file your nomination, you must give the following to the municipal clerk:

- a nomination form ([Form 1](#))
- the nomination fee
- completed endorsement of nomination forms ([Form 2](#))

[Reference: 2026 Candidates' Guide, Ontario]

Nominations must be submitted in person to the Municipal Clerk at the Municipal Office between May 1, 2026, and August 20, 2026, during regular business hours (Monday to Friday, 8:30 a.m. to 4:30 p.m.), or on Nomination Day on Friday, August 21, 2026, between 9:00 a.m. and 2:00 p.m. *[Reference: MEA, 1996]*

Submissions may be made by the candidate or their authorized agent and must include the completed "Nomination Paper" ([Form 1](#)) and the "Endorsement of Nomination" ([Form 2](#)), signed by 25 eligible voters for the office (individuals may endorse more than one candidate).

A filing fee is required: \$200.00 for the head of Council (Mayor) or \$100.00 for all other positions, payable by cash, debit, certified cheque, or money order. Applicants must also provide proof of identity and residence as outlined in [O. Reg. 304/13](#), along with proof of citizenship acceptable to the Municipal Clerk. *[Reference: 2026 Candidates' Guide, Ontario]*

Nomination Appointments

Candidates are encouraged to make an appointment with the Municipal Clerk to submit nomination papers. Appointments can be made through the municipal website via the [Clerk Appointment Calendar](#), by emailing elections@saugeenshores.ca or calling 519-832-2008, extension 104.

Examination of Nominations

The municipal clerk shall examine each nomination that has been filed, in accordance with the Act. All nominations filed on or before nomination day shall be examined before 4:00 p.m. on Monday, August 24, 2026. Any additional nominations filed under subsection 33 (5) for the Act shall be examined before 4:00 p.m. on Thursday, August 27, 2026.

If satisfied that a person is qualified to be nominated and that the nomination complies with this Act, the municipal clerk shall certify the nomination by signing the nomination paper. If your nomination is not certified, your name will not appear on the ballot.

[Reference: 2026 Candidates' Guide, Ontario]

Rejection or Withdrawal of a Nomination

If not satisfied that a person is qualified to be nominated or that the nomination complies with the Act, the municipal clerk shall reject the nomination.

When the municipal clerk rejects a nomination, they shall, as soon as possible, give notice by email of the fact to the person who sought to be nominated and to all candidates for the office. The municipal clerk's decision to certify or reject a nomination is final.

A person may withdraw their nomination by filing a written withdrawal in the municipal clerk's office before 2:00 p.m. on Nomination Day (Friday, August 21, 2026), if the person was nominated under subsection 33 (4) of the Act, or before 2:00 p.m. on Wednesday, August 26, 2026, if the person was nominated under subsection 33 (5) of the Act.

If you withdraw your nomination, you are still required to file a campaign financial statement covering all the financial transactions you made in your campaign. If your campaign did not have any financial transactions, you must file a financial statement reporting this. Your nomination fee will be refunded by the Municipal Clerk if you file your financial statement by the deadline. *[Reference: 2026 Candidates' Guide, Ontario]*

Changing your mind – Running for a different office

You can only run for one office at a time. If you decide to run for a different office, your first nomination is deemed to be withdrawn when you file your second nomination.

If you decide to run for a different office on the same council or school board, and both offices are elected at large (for example, an office such as the mayor, which everyone in the municipality may vote for), everything (contributions, expenses, etc.) from your first campaign is simply transferred to your second campaign. *[Reference: 2026 Candidates' Guide, Ontario]*

Acclamations

If, at 4:00 p.m. on Monday, August 24, 2026, the number of certified candidates for an office is the same as or less than the number to be elected, the municipal clerk shall immediately declare the candidate or candidates elected by acclamation.

If you are elected by acclamation, you must still file a campaign financial statement. *[Reference: 2026 Candidates' Guide, Ontario]*

Additional Nominations

If there are positions with no candidates or positions that are still vacant after the candidates who did run have been acclaimed, the municipal clerk will call for additional nominations. Additional nominations for the remaining vacant seats must be filed between 9:00 a.m. and 2:00 p.m. on Wednesday, August 26, 2026. The municipal clerk must either certify or reject each nomination by 4:00 p.m. on Thursday, August 27, 2026. *[Reference: 2026 Candidates' Guide, Ontario]*

Official List of Candidates

The final list of Certified Candidates will be posted at the Municipal Office and on the municipal website on or before Wednesday, August 26, 2026.

Notice of Election Information

When an election is to be held, the clerk shall give the electors notice of the following:

- the location of the voting places;
- the dates and times on which the voting places will be open for voting; and
- if a by-law has been passed under clause 42 (1) (b), (alternative voting methods), the manner in which electors may use the alternative voting method.

[Reference: MEA, 1996]

Death or Ineligibility of Candidate

If a certified candidate for an office dies or becomes ineligible before voting closes on election day:

- If this does not lead to another candidate being elected by acclamation, the election will proceed as though the candidate had never been nominated. The candidate's name will be removed from the ballot where possible; otherwise, notice of the candidate's death or ineligibility will be posted on the municipal website and at all voting locations.
- If the death or ineligibility would result in another candidate being elected by acclamation, the election is void and a by-election shall be held to fill the position.

[Reference: MEA, 1996]

The Voters' List

The Preliminary List of Voters is prepared by Elections Ontario and contains the names, addresses, and school support of each person who is listed in Election Ontario's data

and who meets the qualifications of a voter. Elections Ontario uses an online web portal, <https://vreg.registertovoteon.ca>, to allow all voters to check if they are on the Voter List.

Voters may also provide this information at the Voter Help Centre during the voting period. However, to keep the voting process as efficient as possible for everyone, all eligible voters are encouraged to ensure they are on the Voters List before Voting Day.

A person presenting appropriate identification may file an application at the Clerk at the Municipal Office or at the Voter Help Centre requesting that the person's name be added or removed from the Voters List; or that information on the Voters List relating to the person be amended. All applications require an original signature and proof of identification or sworn affidavit from the applicant.

The voters' list becomes a public document on September 1, 2026. Candidates may submit a written request to the clerk to obtain the portion of the list that applies to the office they are running for. To receive the voters' list from the Clerk, candidates must provide the clerk a written acknowledgement confirming that they will:

- use the list only for electoral purposes, not for commercial use;
- Comply with the restrictions set out in the Municipal Elections Act, 1996, for handling the voters' list;
- share the list only with individuals (such as campaign workers) who have provided a similar written acknowledgement. *[Reference: MEA, 1996]*

Voting Method

The upcoming Municipal Election will be held on Monday, October 26, 2026. The Town will be utilizing an internet and telephone voting system for the Municipal and School Board Election. Paper ballots will not be used.

In alignment with Bruce County area municipalities, election services have been procured from Simply Voting Inc., a Canadian-based eDemocracy provider located in Montreal. Simply Voting Inc. also supplied voting services for the previous municipal election; therefore, Saugeen Shores electors will experience a familiar and user-friendly voting process.

Voting will open on Monday, October 19, 2026, at 10:00 a.m. and continue until Monday, October 26, 2026, at 8:00 p.m.

A Voting Help Centre, equipped with voting technology, will be available at the Municipal Office during regular business hours throughout the voting period, and until 8:00 p.m. on Election Day. In addition, the Voting Help Centre will be open on Saturday, October 24 and Sunday, October 25 to provide additional support for electors requiring assistance.

Voter Help Centre

During the voting period election staff will be available to assist voters at the following Voter Help Centre (Municipal Office located at 600 Tomlinson Drive, Port Elgin) during the dates and times noted below.

Monday, October 19, 2026, 10:00 a.m. - 4:30 p.m.

Tuesday, October 20 - Friday, October 23, 2026, 8:30 a.m. – 4:30 p.m.

Saturday, October 24, 2026, 10:00 a.m. – 3:00 p.m.

Sunday, October 25, 2026, 10:00 a.m. – 3:00 p.m.

Monday, October 26, 2026, 8:30 a.m. – 8:00 p.m.

Free computer access will be provided at the following locations during regular library hours:

Port Elgin Library: 708 Goderich Street, Port Elgin

Southampton Library: 215 High Street, Southampton

Voting assistance will also be provided for residents at the following facilities (dates and times to be confirmed before the Voting Period), provided public health guidelines and the facilities permit access:

- Elgin Lodge Retirement Living
- Hampton Court Retirement Lodge
- Southampton Care Centre

Campaigning - Election Signs

Election Sign [By-law 72-2015](#) regulates elections signs for the Town of Saugeen Shores.

All of your campaign signs and other advertising must identify that you are responsible for the sign. This is so that people seeing the sign or advertisement can tell that it is from your campaign, rather than from a third-party advertiser. *[Reference: 2026 Candidates Guide, Ontario]*

Election signs on Bruce County Roads are regulated by By-law 3809 Section 7 g) an exert which can be found below:

g) Election Signs:

Election signs may be erected on the right-of-way or adjacent to a County Road providing:

- i) They are placed a minimum of 3 metres beyond the edge of (granular) shoulder and do not interfere with the official signs, traffic signals, or other safety devices.*
- ii) The location of election signs shall not interfere with the visibility of motorists. Any sign impeding visibility shall be removed.*
- iii) Election signs are not to be affixed to any permanent or official County sign or support, guiderail or other County Structure or facility.*
- iv) Election signs may be installed no sooner than 45 days prior to election day and shall be removed within 24 hours after the election date.*

Campaigning on Voting Day

The Act does not prohibit campaigning on voting day. While there are restrictions on advertising for federal and provincial elections on voting day, these “blackouts” do not exist for municipal council and school board elections. The Act prohibits the display of campaign material inside a voting place. The “voting place” could include the entire property of a building that has a voting place inside it, including the parking lot. You are not allowed to have campaign brochures, campaign buttons, signs or any other material inside the voting place. *[Reference: 2026 Candidates Guide, Ontario]*

Scrutineers

You can choose to appoint one scrutineer for each ballot box at a voting location; however, you are not required to appoint any at all. If you do assign a scrutineer to every ballot box, one of them must step out while you are present at the voting place.

Scrutineers are allowed to observe the process, but they cannot interfere with voters, try to influence their choices, or ask how someone voted.

Candidates must provide each scrutineer with a written appointment, and they may need to show this document to election officials.

Scrutineers might also be asked to swear an oath of secrecy.

There are generally no restrictions on who can serve as a scrutineer—for instance, they don’t need to be a certain age or a citizen—but a candidate who has been acclaimed

cannot act as a scrutineer for someone else. *[Reference: 2026 Candidates Guide, Ontario]*

Results

After the votes have been counted, the deputy returning officer will prepare a statement showing the results. The statement of the results will then be delivered to the municipal clerk, who will compile the results and declare who has been elected. *[Reference: 2026 Candidates Guide, Ontario]*

Council Information

It is critical that candidates understand the responsibilities and time commitment required. Following the election, Council members will receive orientation training (dates and times are listed under “Important Dates”). Candidates are encouraged to contact the Municipal Clerk if they have any questions about their duties.

Time Commitment

Saugeen Shores Council meets three times a month according to the Council meeting calendar, posted on the municipal [website](#). These meetings are held on the second, third, and fourth Monday and all members of Council must attend. Closed and Special meetings of Council are called as required.

Council members are also appointed to boards and committees, which require the Councillor to attend, participate, and report back to Council. The committee structure may change beginning with the next term of council. The Mayor is an ex-officio member of all committees without voting privileges unless stated otherwise.

Council members can expect to spend considerable time reviewing reports, emails, and correspondence for discussion at meetings. Members must be able to commit the time to read, understand and get clarification on the information to be prepared for the meetings and be ready to speak to issues.

Annual Salary

Below are the 2026 salary rates, as of April 22, 2026:

Mayor: \$45,896

Deputy Mayor: \$29,902

Vice Deputy Mayor: \$26,884

Councillor: \$23,279

Members of Council are also provided a spending limit for courses and workshops.

Legislative Responsibilities of the Mayor and Members of Council

Section 224 of the Municipal Act states the role of Council is to:

- (a) to represent the public and to consider the well-being and interests of the municipality;
- (b) to develop and evaluate the policies and programs of the municipality;
- (c) to determine which services the municipality provides;
- (d) to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council;
 - (d. 1) to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;
- (e) to maintain the financial integrity of the municipality; and
- (f) to carry out the duties of council under this or any other Act.

Section 225 of the Municipal Act states the role of the Head of Council, the Mayor, is to:

- (a) to act as chief executive officer of the municipality;
- (b) to preside over council meetings so that its business can be carried out efficiently and effectively;
- (c) to provide leadership to the council;
 - (c.1) without limiting clause (c), to provide information and recommendations to the council with respect to the role of council described in clauses 224 (d) and (d.1);
- (d) to represent the municipality at official functions; and
- (e) to carry out the duties of the head of council under this or any other Act.

Section 226.1 of the Municipal Act states the role of the Head of Council as Chief Executive Officer is to:

- (a) uphold and promote the purposes of the municipality;
- (b) promote public involvement in the municipality's activities;
- (c) act as the representative of the municipality both within and outside the municipality, and promote the municipality locally, nationally and internationally; and
- (d) participate in and foster activities that enhance the economic, social and environmental well-being of the municipality and its residents.

Strong Mayor Powers

In addition to the Mayor's standard responsibilities outlined above, Ontario's "strong mayor" powers give heads of council expanded authority. These include setting municipal budgets, vetoing by-laws, and advancing legislation with limited council support. These enhanced powers and duties are set out in Part VI.1 of the Municipal Act.

Directing Staff

The Chief Administrative Officer (CAO) is the only member of staff hired directly by Council. Other positions are provided for in the budget, approved by Council, and hired directly or indirectly by the CAO. Council provides direction to staff as a group by passing resolutions during Council meetings.

Code of Conduct

The Mayor and Council members follow [By-law 99-2022](#), which sets out a Code of Conduct for all elected officials, local boards and advisory committees in Saugeen Shores.

Municipal Resources

Our plans and reports guide the work we do every day to support a thriving, vibrant Saugeen Shores. Together, they help Council, staff, community partners, and residents understand our long-term direction, our yearly priorities, and our progress along the way.

[Accessibility Plan \(2024-2028\)](#)

[Agendas, Meetings, and Minutes](#)

[Annual Report \(2025\)](#)

[Asset Management Plan \(2024\)](#)

[Budget Reports](#)

[Building Reports](#)

[Business Plan \(2026\)](#)

[Community Emergency Management Plan \(2022\)](#)

[Community Improvement Plan \(2024\)](#)

[Economic and Community Development Plans and Reports](#)

[Official Plan and Official Plan Amendments](#)

[Performance Management Dashboard](#)

[Shore Report Podcast](#)

[Strategic Plan \(2023 – 2027\)](#)

[Transportation Master Plan \(2020\)](#)

[Waterfront Master Plan \(2013\)](#)

[Winter Operations Plan \(2026-2031\)](#)

Ontario Resources

[2026 Candidates' Guide Ontario Municipal Council and School Board Elections](#)

[2026 Voters' Guide — Ontario Municipal Council and School Board Elections](#)